

U.P. Civil (Executive Branch) Service
Annual Confidential Report

Name of officer

Year of Entry/Period.....

Annual Confidential Report of offices of U.P. Civil (Executive Branch) Service

1- Year(Year of Entry & Period)

2- Name of Officer

3- Designation

----- Part-I-Khand-(A)-
(Officer Concerned will give details of targets and achievements fixed for.)

Self Assessments

Part-I-Khand-(B) (Officer concerned will give details of performance in short not more than 300 words, No Separate sheet will be added.)

Signature of officer

Date

Remarks of Reporting authority

Part-2-Khand(A) In this part, Reporting officer will record his remarks on the Performance, Knowledge of workfield, Supervision, initiative, devotion to job, ability to encourage subordinator, capacity for taking decision, public relation, attitude towards public and other specific points.)

Khand (b) Signature of Reporting officer
Inligrily:-..... Name in capital
letter.....
Khand (c) Designation
Category:-.....
Date.....

Remarks of Reporting authority

Part-3

Signature of Reviewing officer
Name in capital letter.....
Designation
Date.....

Remarks of Reporting authority

Part-4

Signature of Reviewing officer

Name in capital letter.....

Designation

Date.....
